

MINUTES OF BOARD MEETING
Manitowoc Board of Education
October 14, 2014

A regular meeting of the Board of Education was called to order by Board President Linda Gratz at 6:30 p.m. Members present were: Ms. Barbara Herrmann, Mr. Dave Longmeyer, Mr. Dave Nickels, Ms. Catherine Shallue, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Superintendent Marcia Flaherty and Board secretary Rebecca McLafferty. Member absent: Ms. Karen Rohrer

The meeting began with the pledge of allegiance.

Director of Business Services Ken Mischler conducted a public hearing on the proposed 2014-2015 budget. A summary of the 2013-2014 and proposed 2014-2015 budget expenditures, revenues, total tax levy, equalized property value, and the net tax levy rate was provided. Mischler noted that the tentative budget numbers voted on tonight will be adjusted at the October 28, 2014, Board meeting. The revenue limit was reduced by \$279,029. General Fund budgeted expenditures will increase by \$544,745, a 1.01% increase. The total tax levy will increase about \$326,564 (+1.75%), for a projected tax rate of approximately \$8.245. Board member Shallue requested Director Mischler to run various insurance cost scenarios for the next Board meeting. As insurance scenarios were discussed, some Board members expressed the desire to keep district fringe benefits competitive in order to attract potential employees. There being no comments from the public, Board President Gratz declared the public hearing closed at 7:02 p.m.

Dave Nickels left the meeting at 6:47 p.m.

The regular meeting of the Board of Education was called to order by President Gratz at 7:02 p.m. The meeting began with roll call.

A motion was made by Catherine Shallue, seconded by Keith Shaw, and unanimously carried, to approve the minutes of the September 9, 2014, regular meeting and the September 23, 2014, special meeting.

Board President Gratz acknowledged correspondence received from a concerned MPSD parent regarding a tentatively scheduled 2016-17 music department trip to London, England.

Franklin Elementary School Principal Keith Wakeman and staff Michele Buchner, Teri Williams, and Lindsay Dietrich gave an overview of the summer's successful program and reported data relative to Franklin Academy's first all-school summer offering. Over 300 students registered for the 4-week session, including 3 full classes of future first graders from Riverview.

In the absence of Karen Rohrer, Chairperson of the Finance and Budget Committee, Director Ken Mischler reported on the September 23, 2014, meeting. He indicated that the majority of

the committee's discussion involved information shared during this evening's budget hearing. The 2014-2015 budget will be voted on in tonight's Unfinished Business.

Dave Longmeyer, Chairperson of the Buildings and Grounds Committee, reported on the October 8, 2014, meeting. The committee reviewed policies 7217 Weapons, 8420 Emergency Preparedness, 8405 Environmental Health and Safety Programs, 7440 Facility Security, and 9150 School Visitors. Motion was carried from committee to bring the above stated policies to the October 14 Board meeting for a first read. This will be addressed in Unfinished Business.

It was the consensus of the Board to wait until Dave Nickels' return (from the County Board meeting) to hear the Personnel Committee report.

The Curriculum Committee report for the 5:00 meeting was postponed until later in the meeting to allow for completion of minutes.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Keith Shaw, seconded by Dave Longmeyer, and unanimously carried (5-0) to approve voucher #513 totalling \$2,629,902.12, and voucher #516 totalling \$3,295,956.87, for a total of \$5,925,858.99. Also presented was the financial report for the month ending September 30, 2014.

Director Mischler presented the third Friday enrollment count to the Board. After a decrease of 51 kindergarten students, the District reported 5,267 students.

Director of Human Resources Andrea Holschbach presented a revised Personnel Report consisting of one resignation, recommended approval of one professional staff, recommended approval of six teacher lane movements, and recommended approval of extracurricular contracts. On motion by Catherine Shallue, seconded by Dave Longmeyer, and carried, the revised Personnel Report was unanimously (5-0) approved as presented.

Motion was made by Dave Longmeyer, and seconded by Keith Shaw, to designate Debby Shimanek as the District's Equity/Title IX Coordinator. Motion passed.

Director of Elementary and Secondary Education Debby Shimanek and Madison Elementary School Principal/Summer School Coordinator Michael Dunlap reported on the 2014 Summer School program, in which 2,200 students participated. Summer school trend data covering the past five years was distributed and summarized.

Dave Nickels returned to the meeting at 7:39 p.m.

Motion was made by Catherine Shallue, seconded by Barbara Herrmann, and unanimously carried (6-0) to accept the Stangel PTO donation of \$12,000 for the purchase of interactive whiteboards for nine classrooms at Stangel School.

In accordance with Wisconsin state statute, Superintendent Flaherty declared that all MPSD grades (preKindergarten through 12) will be available for open enrollment for the 2015-2016 school year.

Superintendent Flaherty's district activity update highlighted appreciation for school board members' volunteer service commitment, and informed the Board that public presentations on the upcoming referendum are scheduled for October 15 at 6 p.m. at Washington Jr. High School and October 22 at 6 p.m. at Wilson Jr. High School. The Wisconsin Association of School Boards and School Perceptions collaborated on a survey that can be used locally as a board development tool. Upon recommendation from Linda Gratz, Board members were requested to complete the survey by the end of October.

Keith Shaw, Chairperson of the Curriculum Committee, reported on this evening's 5 p.m. meeting. The following 2015-2016 course proposals were brought forward from committee for Board approval. Each was unanimously approved: Exploring Technology Education, Advanced Woodworking and Building Trades, Principles of Engineering, Computer Integrated Manufacturing, Software Essentials, Integrated Life Sciences and Integrated Physical Science. Shaw noted that student trips for Wilson Jr. High students to travel to Washington DC, and Music Department students to travel to Chicago, were approved to be brought forward for Board approval. These will be voted on under the 'New Business' section of the agenda. The proposed trip for Washington Jr. High students to travel to Washington DC was not approved by committee due to the number of days students would be absent from school. The matter of student travel guidelines will be referred to committee. The Board will consider approval of the trip during 'New Business'. Individual school performance report cards were also discussed.

Dave Nickels, Chairperson of the Personnel Committee, reported on the October 9 meeting. Committee members discussed emergency licensure procedures and data with Human Resources Director Andrea Holschbach. As a result of the meeting, no policy revisions were warranted.

Keith Shaw left the meeting at approximately 7:55 p.m.

First reads of the following policies, from the Buildings and Grounds Committee, were held: 7217 Weapons, 8420 Emergency Preparedness, 8405 Environmental Health and Safety Programs. Each of the above three policies were individually unanimously approved (5-0).

Keith Shaw returned to the meeting at 8:03 p.m.

Policy 7440 Facility Security was unanimously approved (6-0). Policy 9150 School Visitors was unanimously approved (6-0), with a typographical error to be corrected in Policy 9150, deleting duplicate wording, "under the direction".

The second read of the following policies was held: 0130 Functions, 0131.1 Bylaws and Policies, 0132 Executive, 0132.1 Selection of Superintendent, 0132.2 Administrative Guidelines, 0133

Judicial, 0140 Membership, 0141 Number, 0142 Election/Appointment, 0142.1 Electoral Process, Declaration of Candidacy, Declaration of Non-Candidacy, 0142.2 Qualifications, 0142.3 Term, 0142.4 Oath, 0142.5 Vacancies, Filling a Board Vacancy, 0142.6 Recall, 0142.7 Orientation, 0143 Authority, 0143.1 Public Expression of Board Members, 0144 Operations, 0144.1 Compensation, 0144.2 Board Member Ethics, 0144.3 Conflict of Interest, 0144.4 Indemnification, 0145 Sexual and Other Forms of Harassment, 0150 Organization, 0151.1 Annual Board Reorganization Meeting, 0152 Officers, 0160 Meetings, 0161 Parliamentary Authority, 0162 Quorum, 0163 Presiding Officer, 0164 Call, 0164.1 Regular Meetings, 0164.2 Special Meetings, 0165 Notice, 0165.1 Regular Meetings, 0165.2 Change of Regular Meetings, 0165.3 Special Meetings, 0167 Conduct, 0167.1 Voting, 0167.2 Closed Session, 0167.3 Public Participation at Board Meetings, 0167.5 Use of Electronic Mail, 0167.6 E-mail – Public Records, 0167.7 Use of Personal Communication Devices, 0168 Minutes, 0168.1 Open Meeting. On motion by Keith Shaw, seconded by Dave Longmeyer, it was unanimously carried (6-0) to approve the above-stated policies as presented.

Keith Shaw made a motion to approve the 2014-2015 budget as presented by Director of Business Services Ken Mischler. The motion was amended by Keith Shaw and seconded by Catherine Shallue to approve the presented 2014-15 budget, with total expenditures of \$70,743,119 and setting the property tax levy at \$19,026,732. Motion passed unanimously (6-0).

Director Mischler presented the Board with information regarding setting the final tax levy, which will be done at the October 28 meeting. A chart setting forth eight possible referendum scenarios and respective adjusted tax levies was discussed. A line chart was also presented, which highlighted the District's net tax levy rate for the last 10 years, as compared to the state.

Discussion was held regarding the DC History Club trip proposed by Washington Jr. High School for March 24-28, 2015. The Curriculum Committee did not approve the trip due to the number of days students would be absent from school. After discussion, it was the consensus of the Board that the matter of Student Travel Guidelines would be referred to committee. Board members expressed concern about the number of days students would be absent. Motion was made to approve the trip as presented, by Barbara Herrmann, seconded by Catherine Shallue. Motion passed (5-1, Nickels dissenting).

On motion brought from Curriculum Committee, the Board unanimously (6-0) approved the Lincoln High School Music Department trip to Chicago scheduled for March 27-29, 2015.

On motion brought from Curriculum Committee, the Board unanimously (6-0) approved the Wilson Junior High Trip to Washington DC scheduled for June 7-11, 2015.

Committee referral was made to the Curriculum Committee regarding guidelines for student travel.

At 8:23 p.m., motion was made by Barbara Herrmann, seconded by Catherine Shallue, and unanimously carried by roll call vote (6-0) to convene in closed session for the purpose of

considering the employment...of any public employee over which the governmental body has jurisdiction or exercises responsibility, pursuant to section 19.85(1)(c) of the Wisconsin Statutes.

(The Board voted to adjourn from closed session at 9:09.)

Respectfully submitted,
Rebecca McLafferty, Secretary

Linda Gratz
Board President